

University of the Sacred Heart, Tokyo

Open Access Policy

Approved by:

the Repository Steering Committee on January 8, 2020;

the Library Committee on January 17, 2020;

the Faculty Council on February 25, 2020;

(Objective)

1. The University of the Sacred Heart, Tokyo (hereafter “USH”) assures of open access to research outputs of the USH faculty for further promotion of academic research, information disclosure and public accountability.

(Definitions)

2. For the purpose of this Policy, the terms mentioned below are defined as follows:

- (1) “Public Research Funds” refers to competitive research funds and research funds subject to a public application process.
- (2) “Research Outputs” refers to academic information which has been published by commercial publishers, academic societies or institutes of the University, in the form of journal articles, conference papers, university bulletin papers or other publications.

(Open Access to Research Outputs)

3. The USH shall provide open public access to faculty research outputs (hereafter “Research Outputs”), including research supported by Public Research Funds, via the USH Research Repository (hereafter “Repository”), without transferring copyright.

(Waiver)

4. The USH may choose not to provide open access to a particular article when deemed necessary and unavoidable.

(Non-retroactive)

5. This policy exempts Research Outputs published prior to its implementation or published under a conflicting contract settled prior to its implementation.

(Submission of Research Outputs and Deposit in the Repository)

6. The USH shall disclose published versions of Research Outputs in the Repository whenever permitted. If a publisher prohibits open access to the published version but allows open access to the author's final manuscripts, the faculty agreeing to open access to their Research Outputs should submit their final unpublished manuscripts to the Repository. Deposit, release, subsequent data use, and all other issues related to the Repository shall be implemented in accordance with the USH Research Repository Operational Guidelines.

(Others)

7. Open access issues unstated in this policy shall be negotiated by the parties concerned.

Additional clause:

This policy takes effect on April 1, 2020.